

Sabancı University
Center for Individual and Academic Development [CIAD]
Writing Center
WORKSHOP EVALUATION QUESTIONNAIRE

Year/Level of the Participant:

Name of the Workshop:

Date:

Please fill in the following questionnaire by ticking (✓) the relevant columns.

C R I T E R I A		Strongly Agree	Agree	Hardly Agree	Disagree	Strongly Disagree
		5	4	3	2	1
I. CONTENT						
How do you evaluate the content of the workshop?						
	Valuable					
	Detailed enough					
	Applicable					
II. PRESENTER AND STYLE OF INTERACTION						
How do you evaluate the presenter(s)?						
	Was/were well-prepared and knowledgeable on the topic					
	Was/were able to present information effectively					
	Explained concepts clearly					
	Established good interaction with the participants					
III. CONTENT MATERIALS/ HANDOUTS						
How do you evaluate the content materials of the workshop?						
	Were useful and meaningful					
	Supported course content and activities					
	Are valuable for future reference					
IV. WORKSHOP MATERIALS [OHP/ PP SLIDES/ AUDIO/ VIDEO EXTRACTS]						
How do you evaluate the workshop materials?						
	Prepared/ chosen with care and attention					
	Concise, logical, and to the point					
	Easy to understand and follow					
	Clarified points made in the workshop					
V. OVERALL VIEW						
How do you evaluate the workshop overall?						
	Had clear goals					
	Met its goals					
	Met your needs and expectations					
	Was easy to understand and follow					
	Covered topics sufficiently in the time allotted					
	Was useful for future references					
VI. COMMENTS						
1. How did you hear about this workshop?						
2. Do you want to learn more about this topic?						
3. What were the strengths and weaknesses of the workshop?						
STRENGTHS						
WEAKNESSES						
4. Would you recommend this workshop to friends?						
5. What other workshops would you like to be designed for your needs or interests?						

Thank you for your participation!