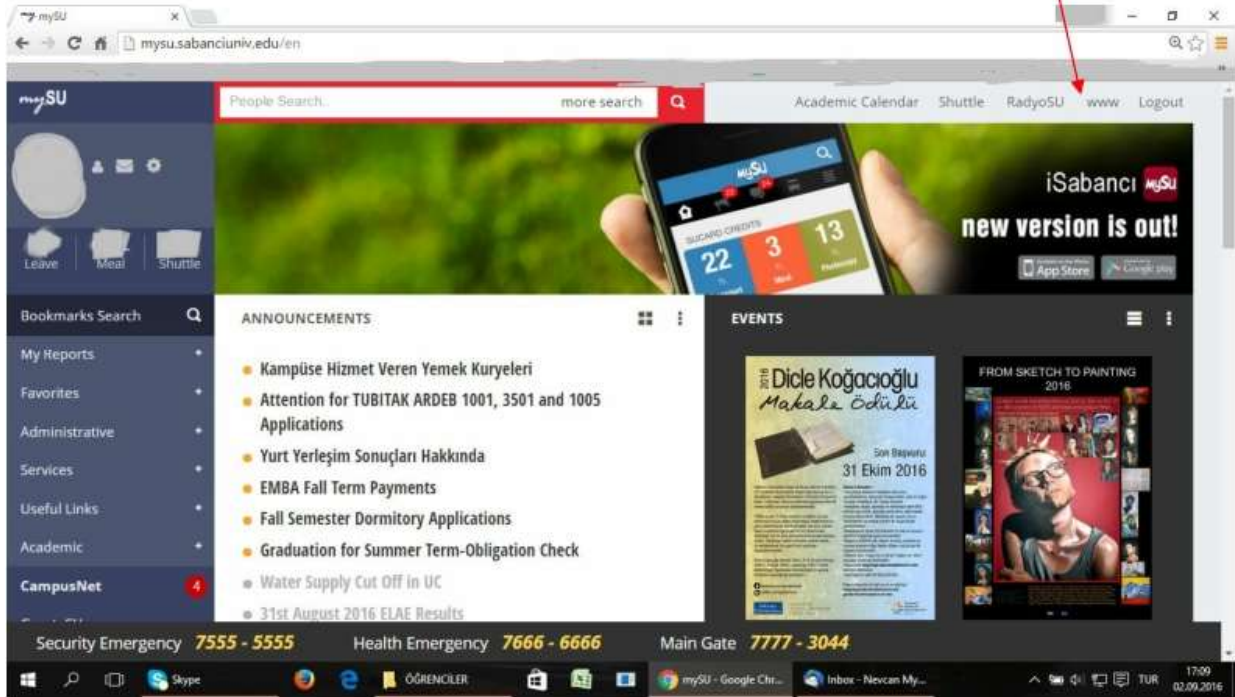
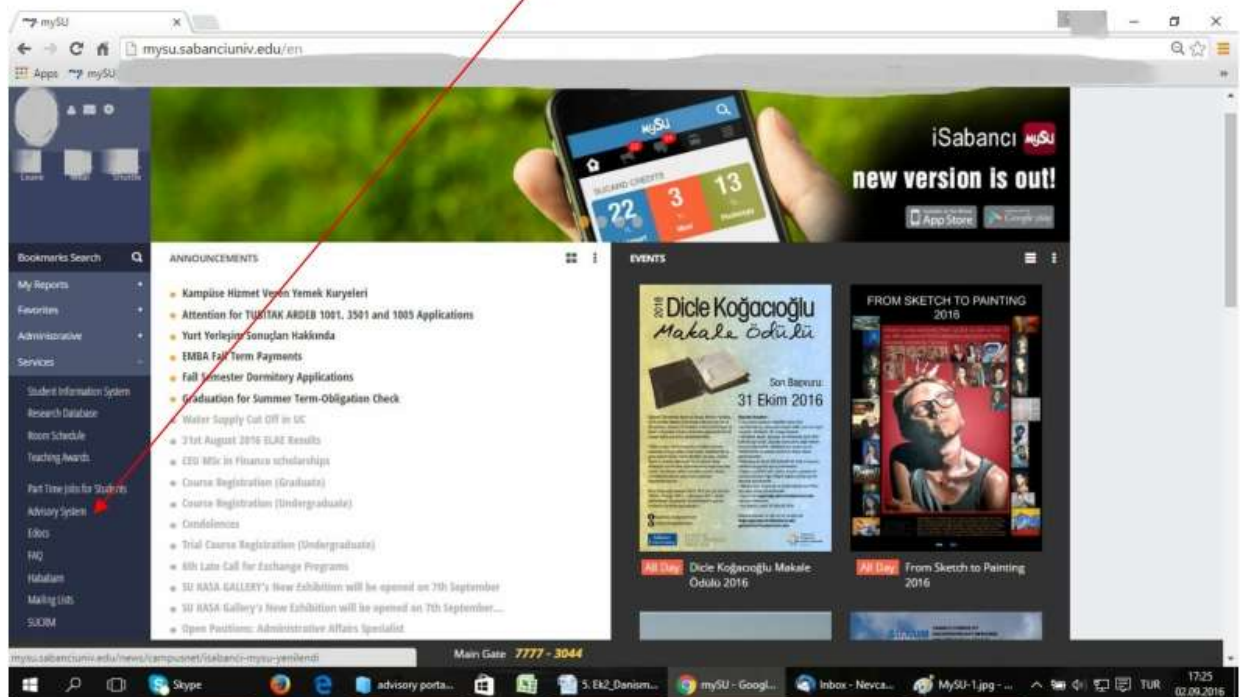


Appendix: Advisory Portal

Login to mySU



You can access the **Advisory System** for counseling by clicking the <<Advisory System>> tab in mySU.



You can see advisees assigned to you on the left panel.

Select the student whose information you want to access.

The screenshot shows the Sabancı University Advisory System interface. On the left, under the 'Advisees' section, there is a list of students assigned to the user. The 'Term' is set to '2012-2013 Spring' and the 'Filter' is set to 'All'. The list includes: Barbaros Ataer, Banç Can Yıldız, Bensu Uçar, Cem Sağlam, Çağla Koca, Ece Bıçak, Ege Gülsen Ünel, and Elif Kaya. On the right, there are sections for 'Guides & Useful Links', 'Announcements', and 'Advisory System Usage Statistics'. The usage statistics show a bar chart comparing 'Your Activities' and 'System Average' for 'Add Comment', 'Send Email', and 'View Detail'.

Activity	Your Activities	System Average
Add Comment	40	86
Send Email	0	6
View Detail	29	29

Click the <<Add Comment>> box to save your note.

The screenshot shows the 'Student Information' tab for a selected student. The 'Add Comment' button is highlighted. The student information includes: Student ID, Faculty, Program, Level (UG - Undergraduate), Degree (BS), Status (Active), Admit Info (2012-2013 Fall / Standard - OSYM), and Prev. School. Below this, there is a table for 'Grade Information for 2012-2013 Spring Term'.

Semester	Completed Credit	Term GPA	Prev. Term GPA	GPA	Aca. Success Status
2	--	--	--	--	--

Below the table, there is a 'Comments' section with a date of 21-Feb-13 and a comment: '20.02.2013 tarihinde görüşтік. Öğrencinin durumu oldukça iyi. Okulun işleyişine hakim bir öğrenci.'

<<History>> tab allows you to see all the previous comments recorded about the student.

The screenshot shows the 'Advisory System' web application. On the left, there is a list of advisors with their names and photos. The main area on the right is titled 'Student Information' and contains several tabs: 'Academic', 'Contact', and 'Reports'. The 'History' tab is currently selected, displaying a list of comments. A red arrow points from the text above to the 'History' tab. Below the tabs, there is a table showing 'Grade Information for 2012-2013 Spring Term' with columns for Semester, Completed Credit, Term GPA, Prev. Term GPA, GPA, and Aca. Success Status. The table shows data for Semester 2.

Semester	Completed Credit	Term GPA	Prev. Term GPA	GPA	Aca. Success Status
2

By clicking on <<Reports>> tab you will have access academic reports of the student.

The screenshot shows the 'Advisory System' web application with the 'Reports' tab selected. The 'Student Information' section now displays a list of academic reports: 'Academic Record Sheet', 'Major Declaration', 'Repeat Process', 'Degree Evaluation', 'Transcript', 'Course Schedule', and 'ASMC Report'. A red arrow points from the text above to the 'Reports' tab. The 'Comments' section at the bottom is also visible.